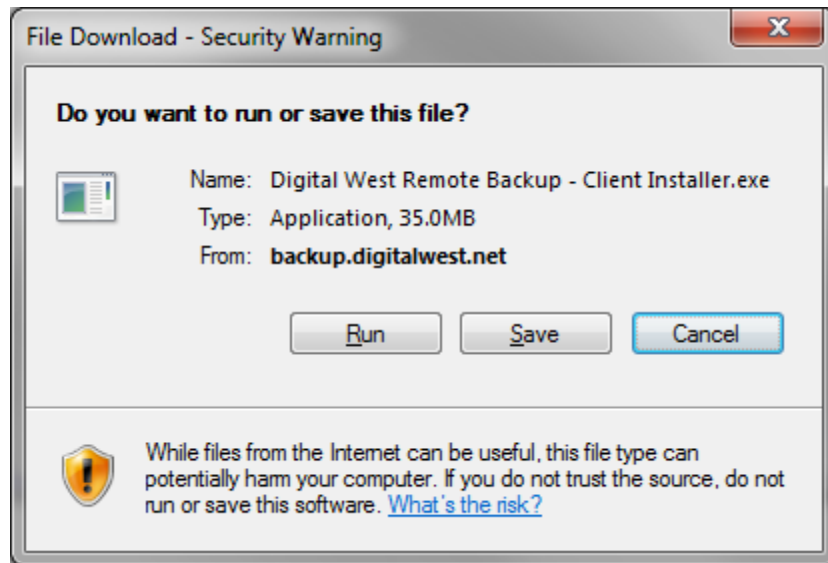


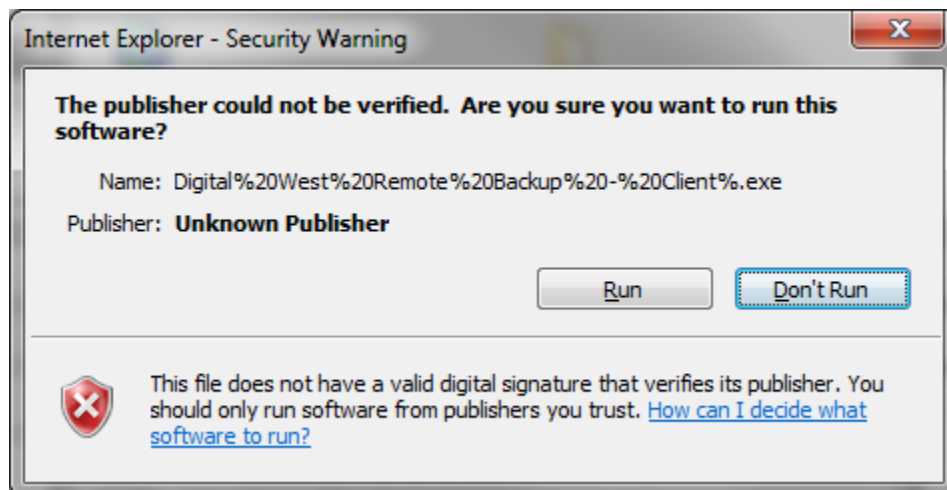
Digital West Remote Backup Installation Guide

These instructions are intended to logically walk you through installing the Digital West Remote Backup software. If you need assistance from the Digital West NOC (Network Operations Center) staff, please contact them at support@digitalwest.net or at 805-781-9378.

1. The latest version of the Digital West Remote Backup Client installer is available from our website at <http://www.digitalwest.net/Services/RemoteBackup.aspx>.
2. Click on the appropriate installer version for your Operating System. If you do not know the version, go to your desktop and right click on "My Computer" and select "Properties". Under the System tab, it will list the current Operating System. If you are running XP, Vista, or Windows 7 and it does not list 64-bit, then your system is running 32-bit.
3. The following window will appear. Click "Run".

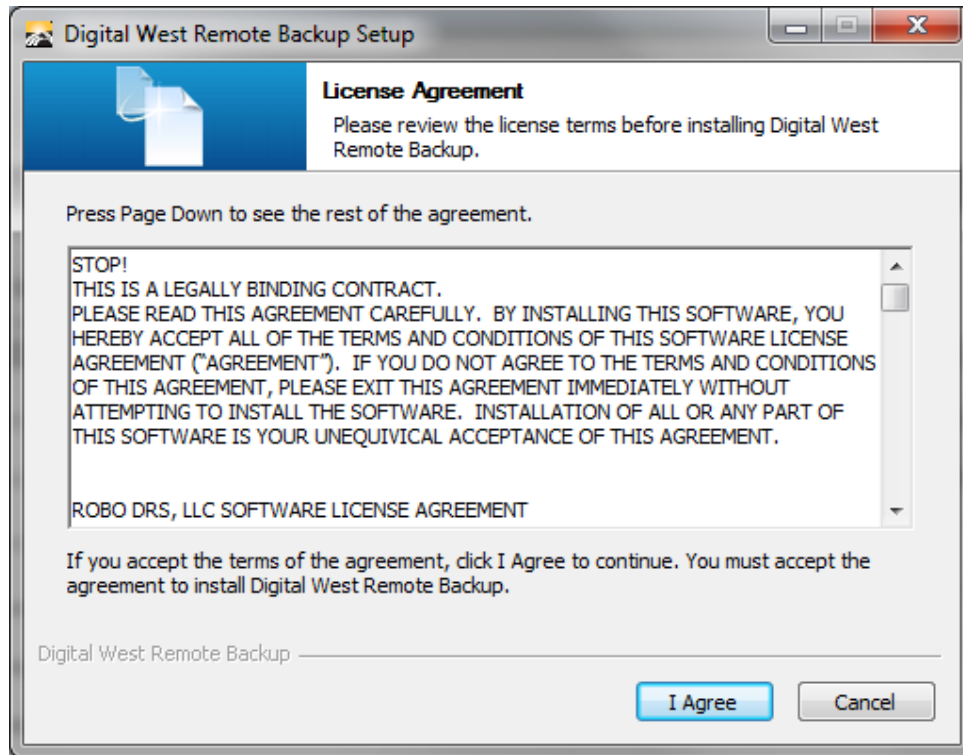


4. After the file downloads, you will receive the following window. If you receive the window below, click "Run".

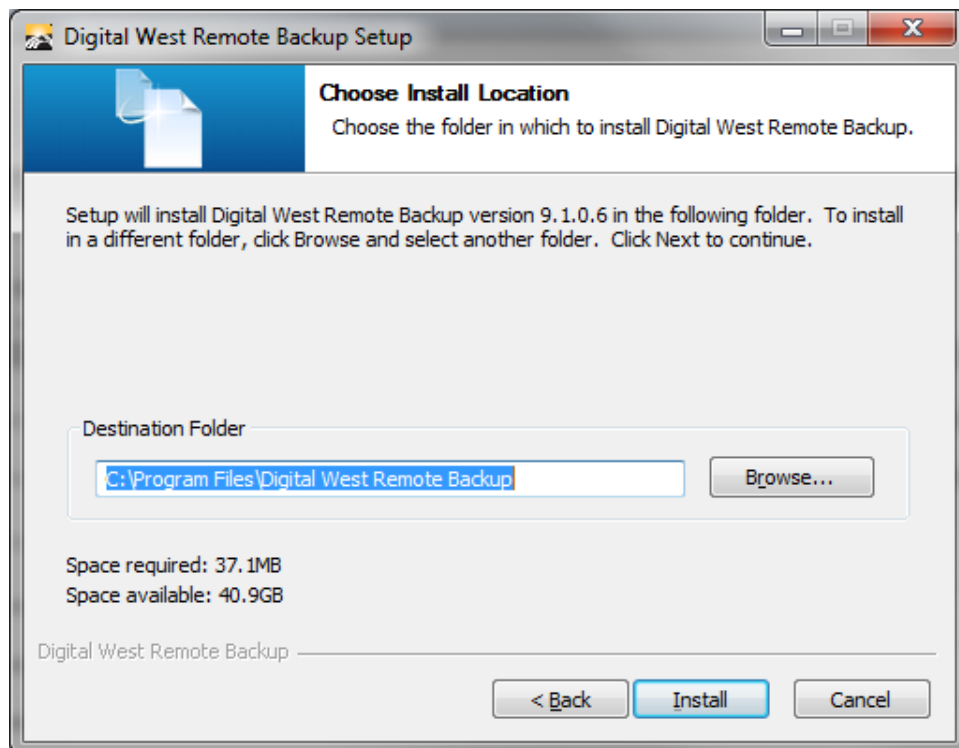


Digital West Remote Backup Installation Guide

- When prompted for the License Agreement, click "I Agree".

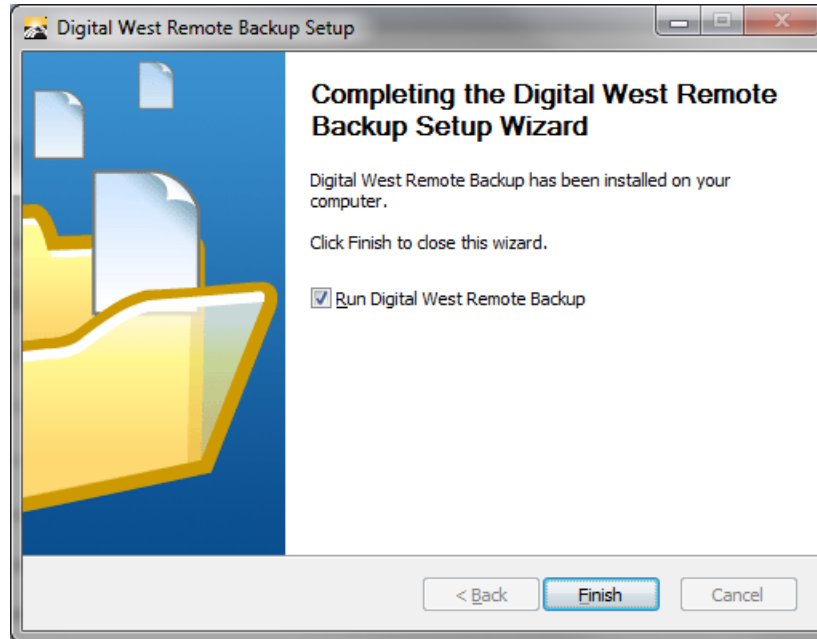


- When asked to choose the installation location, review the location and click "Install" if it is acceptable.

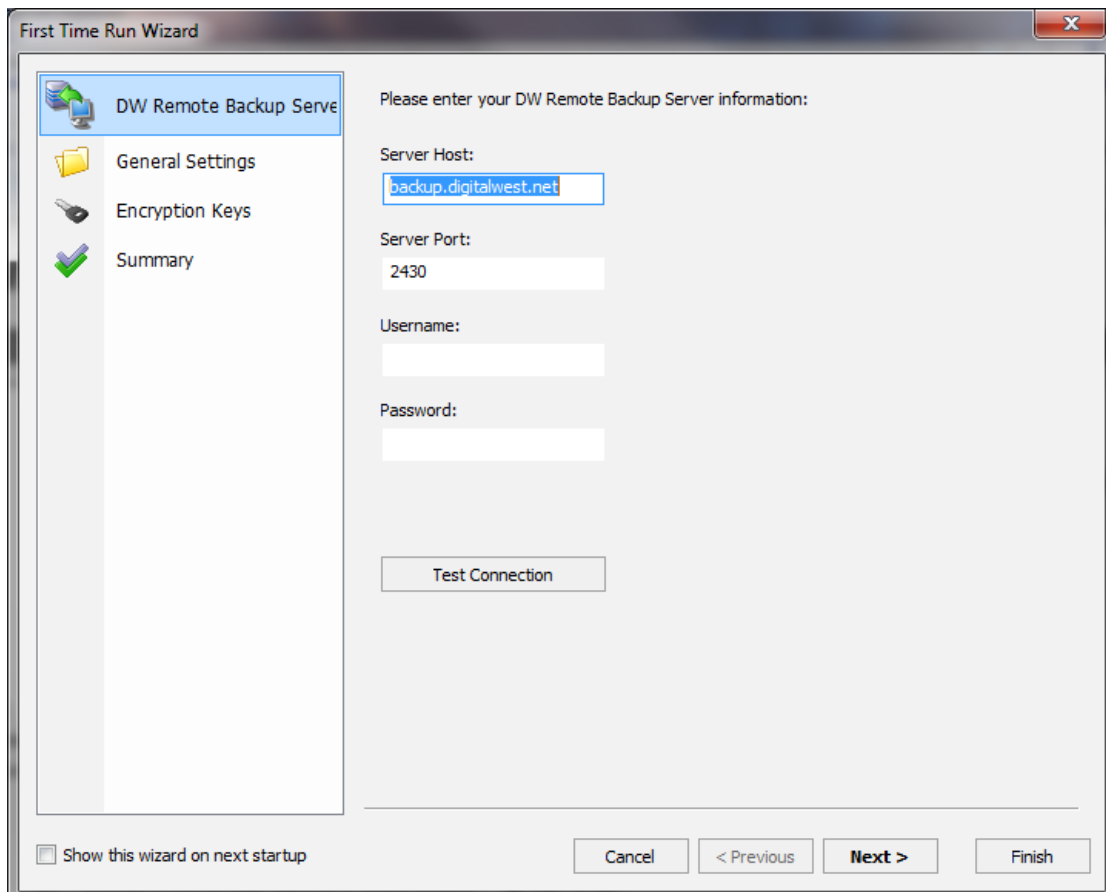


Digital West Remote Backup Installation Guide

- When you get to the below screen, click on “Finish”.

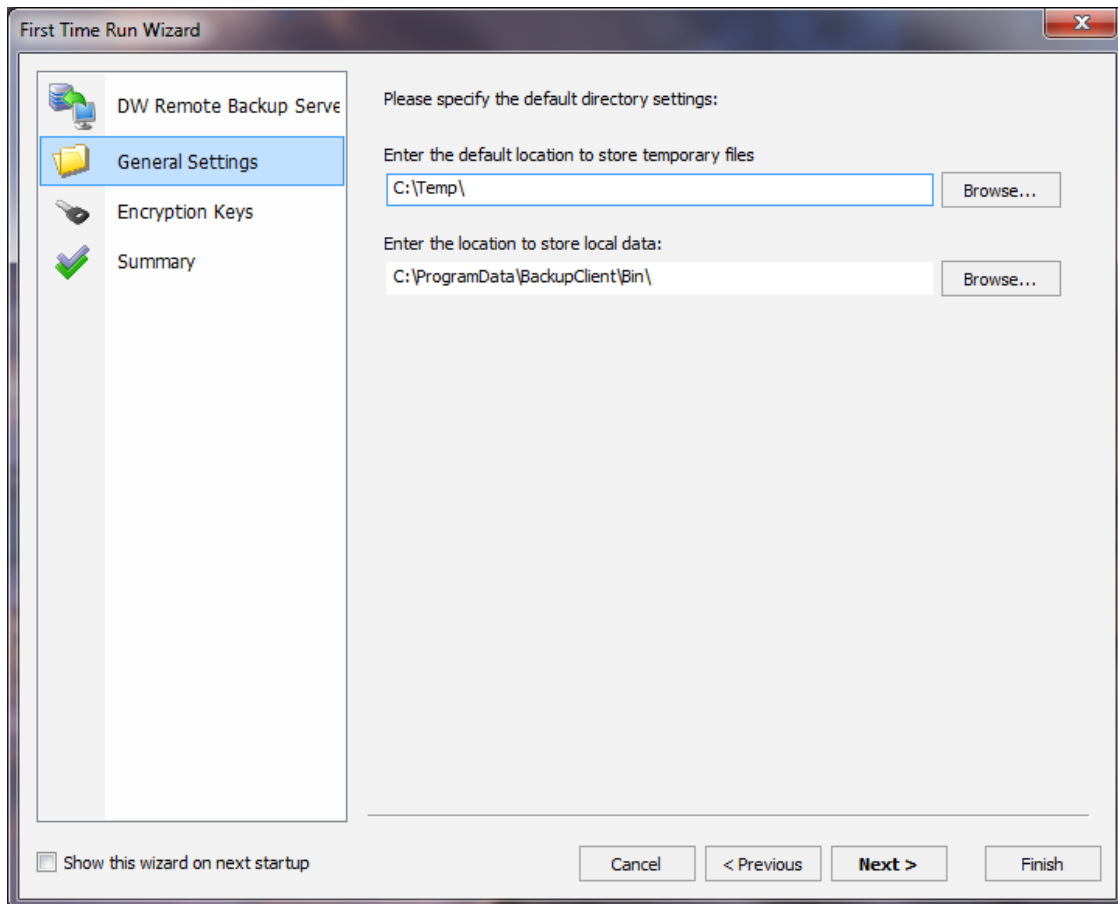


- After launching the Digital West Remote Backup Executive Client for the first time, you will be directed to the “First Time Run Wizard” The first step is to enter your username and password (from your Digital West welcome email). Click “Test Connection” after you enter your credentials to verify.



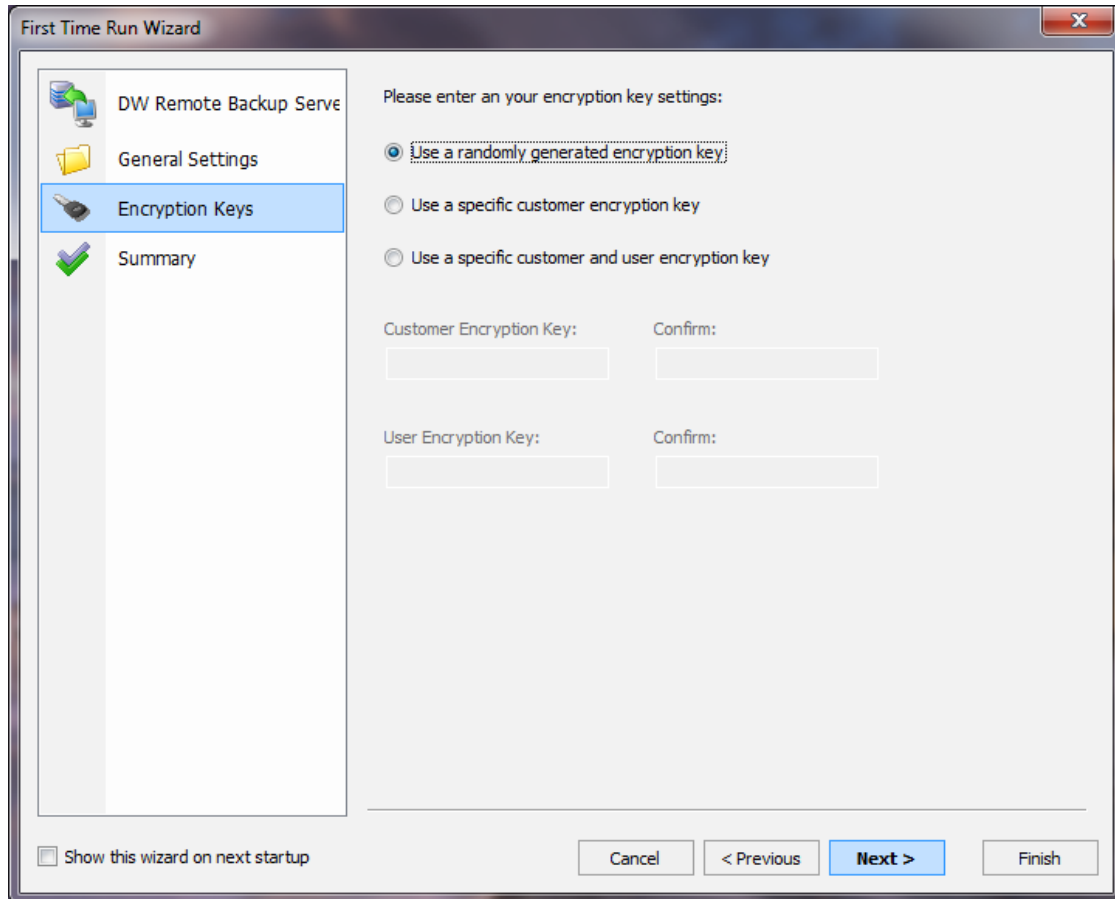
Digital West Remote Backup Installation Guide

9. You will receive a temporary help bubble confirming if the authentication was a success. If it was, click “Next >”. If it was not a success, please follow these steps:
 - a. Verify you typed in your username and password correctly.
 - b. Check to see if your internet connection is working properly by opening a browser and visiting <http://www.digitalwest.net/>
 - c. If you are sure you typed in your credentials correctly and were able to connect to the Internet, please contact the Digital West NOC (Network Operations Center) staff by sending an email to support@digitalwest.net or calling 805-781-9378.
10. On the next step, confirm where the temporary files should be saved as well as where to store the local data in the screen below. If you would like to choose another location for each of these categories, click the “Browse...” button to select the alternative location. Otherwise, click “Next >”.



Digital West Remote Backup Installation Guide

11. On the next window, you will be asked to choose an option for an encryption key for your data that will be backed up. The only recommended option from Digital West is the first option, “Use a randomly generated encryption key”. With this option, your data can be restored from anywhere. With all other options if you lose your encryption key neither you nor Digital West will not be able to restore your data.



12. Click “Next >” and the screen will give you a summary of your selections. Click “Finish”.
13. You will see the main management screen for the Digital West Remote Backup - Executive Client. You have completed the software installation and can move onto the User’s Guide for further instructions.